



THE MALTFRISCAN COMMUNITY
ONLINE SAFEGUARDING CoM 2020

CONTENTS

1. Introduction
2. CSAS and NCSC – National Catholic Safeguarding commission.
 - Appendix A – Full policy - Creating a safer environment
3. Chapter of Mats 2020
 - Virtual Sessions/Activities and safeguarding during CoM 2020
 - Zoom – How to access and Security online
 - Guidance for photography, filming and image sharing.
 - Consent
 - Codes of Conduct
 - When making contact with people
4. Child protection concerns
5. Mental Health and Well being

Appendices

Appendix A -CSAS and NCSC full policy – creating a safer environment

Appendix B - CSAS Guidance on safeguarding whilst using videoconferencing platforms for ministry

Appendix C – Live streaming and security

Appendix D - Sample code of conduct both for facilitators and for children and young people from CSAS

1. Introduction

This report is to inform the ARM (area reps meeting together with the spiritual guardian) of safeguarding measures required to access virtual activities at the Maltfriscan Community Chapter of Mats 2020

1. CSAS – Catholic Safeguarding Advisory Service and NCSC National Catholic Safeguarding Commission

As a catholic lay community our Maltfriscan safeguarding policies and procedures are implemented with and through the guidance of NCSC and CSAS. This ensures that all relevant guidance and policies are current and in line with church teaching alongside national government guidelines.

1 Statement of Principles

“Being loved and kept safe go to the very heart of the Church’s ministry to children & vulnerable adults” (Safeguarding with Confidence - The Cumberlege Commission Report, 2007).

Every human being has a value and dignity which we, as Catholics, recognise as coming directly from God’s creation of male and female in his own image and likeness. Our parishes and communities must be a place of welcome, where each person is respected and loved, and in which everyone receives and shares their unique gifts. Parishes must be communities where we support and protect each other and we must take care of those who may be vulnerable because of age, illness or disability or who may be vulnerable because of current or past life experiences.

Everyone in the Church has a responsibility to safeguard and promote the wellbeing of those who worship in our Church or who join us for any activity facilitated by Church members.

When Church activities are organised well, with regard for the safety and wellbeing of all, we reduce the risk of avoidable harm to all participants and create spaces of true welcome in which relationships which are respectful and enriching can develop.

To read full policy please see appendix A

2. Chapter of Mats 2020

This is a challenging year in receiving and contributing to the spiritual life of our Maltfriscan Family through CoM as Supreme Council. Safeguarding remains as important as ever, especially as the usual safeguarding systems are under increased pressure. As a community we continue to live the Rule in our daily lives and regarding CoM 2020 offer opportunities

to be in community, to pray and praise together, love one another and spread the Good News through a virtual offer.

When considering the offer, best practice safeguarding principles were looked at alongside CSAS guidance and these safeguards are the processes of a new way of accessing CoM, looking at how we can best facilitate CoM for our brothers and sisters, including children and young people, during this time whilst ensuring that everyone is kept safe.

Appendix B - Useful guidance for anyone contributing to the offer.

CSAS Guidance on safeguarding whilst using videoconferencing platforms for ministry

- **Virtual Sessions / Activities and safeguarding during CoM 2020**

Many of our community during the pandemic have been using online platforms to lead and participate in liturgies, conferences, drop-in sessions and activities. Collective learning, assessed risks, have resulted in proposing the following actions to minimise harm. **Please be aware that no online platform is encrypted end to end and in order to ensure online safety certain considerations must be in place.**

Things to consider include:

- **Where is the recording taking place?** - Our session facilitators, speakers and contributors to pre-recorded and live sessions will aim to be in a neutral area where nothing personal or inappropriate can be seen or heard in the background.
- **Ensure any recordings for Website or Youtube (public channel) do not have children in shot without full permission of parent/carers.** – The website and YouTube channel are public domains so offer amazing opportunities for evangelisation and sharing our charism. Reflections, keynote speakers, material created for the ARK and young people can be shared to a wider audience and accessed by all members of the community at times that suit them if this safeguarding procedure is in place.
- **2 facilitators for children and young peoples activities** – Where children and young people are accessing interactive sessions (live) 2 facilitators are required as good practice and in line with CSAS. Consent is required if parents are not in the screen view. (Form provided)
- **Which platform will we use?** – Through the community consultation we identified the platform most used is Zoom are suitable and checked the privacy settings. In regards to accessibility, if anyone is unable to use zoom the community will endeavour to rectify this and provide accessibility solutions, please contact your area rep.

- **Zoom – How to Access and Security**

Please see guidance on live streaming and security and the National Police Chiefs Council information on making zoom secure through your device settings.

- **Appendix C - Live streaming and Security –**
- **National Police Chiefs council – Secure Zoom info link**
https://www.rpcf.co.uk/UserFiles/File/Strategic/Secure_Zoom_2020_03.pdf

There are also a number of YouTube videos available to support the use of Zoom, click on the links below to view

- How to sign up and download Zoom software
<https://www.youtube.com/watch?v=gsy2Ph6kSf8>
- How to join a meeting - <https://www.youtube.com/watch?v=hIkCmbvAHQQ>
- Scheduling a meeting <https://www.youtube.com/watch?v=XhZW3iyXV9U>

- **Guidance for photography, filming and image sharing**

The Maltfriscan community understands it is important that members of the community, parents and carers, and children and young people feel happy with their achievements and have photographs and films of their special moments. Family and friends also want to be able to share the successes of their children when they have been part of a special event or activity. The Maltfriscan community may also want to use images for evangelisation and outreach purposes.

However, some members, children, parents or carers may not be comfortable with images of themselves or their children being shared.

It is important to be aware of safeguarding and privacy issues when taking photos of or filming members, especially children and young people. The potential for misuse of images can be reduced if organisations are aware of the potential dangers and put appropriate measures in place.

In regard to the Chapter of Mats 2020, the Maltfriscan community have considered the data protection implications of making, using and storing images for our organisation's use. Consent will be sought at registration of online activities and stored for the week of CoM to eradicate need for multiple forms. Any images with consent for the week used after this week of CoM 2020 will only be done with further consent in accordance with GDPR.

This guidance is to help everyone to think about and mitigate the risks involved with making and sharing images of children.

When hosting a livestream, we will also get consent from parents and carers and children if any images of, or identifying information about them may be used.

- **Consent**

– To ensure parents, carers, children and young people understand the benefits and risks of online sessions, facilitators will obtain written consent for children or young people to be involved with or without parental supervision through our **consent form**. Opportunity for adults to not give consent for photographs and filming will also be addressed in the form.

- **Codes of Conduct**

- Organisations that provide activities for children need to have clear expectations about what behaviour is acceptable from adults, children and young people. By setting this out formally we can make sure everyone understands the appropriate way to behave. This will help us :

- protect children and young people from abuse
- manage any allegations or incidents of inappropriate behaviour
- ensure everyone – facilitators, members and children and young people - feel safe, respected and valued.

We call this a code of conduct, or behaviour code, and have codes for adults, young people and for children. This forms part of our safeguarding and organisational policies, procedures and standards.

- **Appendix D** - Sample code of conduct both for facilitators and for children and young people from CSAS . *Young Maltfriscans and Ark facilitators to amend with the safeguarding lead.*

When making contact with people– facilitators are reminded of the following :

- Use parents' or carers' email addresses or phone numbers to communicate with children.
- If accessing families' contact details at home is required, ensure consent and privacy permissions are requested and logged, to ensure we comply with the Data Protection Act 2018. (all details deleted after the week)

- **Child protection concerns**

Safeguarding is everyone's business. All community members can access CSAS policies through this document and online . Please be mindful throughout all activities of our safeguarding and child protection duties.

Please ensure you are able to contact our nominated Safeguarding officer if you have any concerns about a child/vulnerable adult. This may be because:

- a facilitator/member sees or hears something worrying during an online session
- a child discloses abuse during a virtual session

- **Mental health and wellbeing**

Community members, Parents and carers and children and young people may be worried about the impact of coronavirus, social distancing or self-isolation. Those who already have mental health difficulties such as anxiety might be finding things particularly tough. Online activities can add to anxieties where people are unsure of processes (how to speak, using the chat facility, break out rooms , etc) Please look after each other during this new way of interaction, paying particular attention to how people may be feeling and ensuring all are welcomed into this sacred and blessed space and that all voices are heard ,particularly the quietest voices.

These processes are to ensure that we can focus on listening to where the Lord is leading us in a safe space, welcoming all in service of each other and held in that Love that is beyond all telling.

Magnus es Domine et laudabilis ValdeO Dear White Rose.....